



South Texas College Dual Enrollment Academy Programs

Please have all documents filled out completely before returning the application packet to your High School Counselor. Applications submitted without supporting documentation will not be reviewed by the Screening/Selection Committee.

1. _____ **Complete a South Texas College Admissions Application**
2. _____ **Complete a Dual Enrollment Academy Program Application**
3. _____ **Student Résumé - List high school awards, honors, participation in school organizations, club activities, and community activities.**
4. _____ **3 Letters of recommendation - 9th or 10th grade teacher of each of the following core areas: English, Math and Science (no other subjects allowed)**
5. _____ **Submit High School Transcript**
6. _____ **Submit TSI Assessment Test Scores**

Minimum TSI Assessment Scores	
Reading	355
Writing	Essay Score of 5 OR Essay Score of 4 & Multiple Choice of 363
Math	350

Please **FAX** scores to Dual Enrollment Academy Program office:
Pecan Campus Fax #: 956-872-2655

If you still need to test, please contact any of the following Assessment Centers:

- Take TSI Assessment at your HS, if offered
- South Texas College Assessment Center contact info:
Pecan: 872-3484, Mid Valley: 447-6602, Starr: 488-6976
Website: <http://marketplace.southtexascollege.edu>
- UTPA Testing Center contact info: 665-7587 or 665-7525
Website: http://portal.utpa.edu/utpa_main/dess_home/ess_hs2us

Please join us on FACEBOOK for updates and more information at <http://www.facebook.com/stc.deap>.
You can find more information about all our Academy programs at our main website:
<http://academicaffairs.southtexascollege.edu/highschool/academies/index.html>

South Texas College Admissions Application



Creating a Profile

- Go to www.applytexas.org
- Click **create your account now** and complete profile information.
- Click **save profile** on the bottom of the page. Your errors will be written in red at the top of the page:
You must correct your errors in order to continue.
- Once your profile is saved, a Username will be assigned.
Write your username and password for future reference.

Username: _____

Password: _____

Completing the Apply Texas Application

1. Click on **My Applications** and start a new blank application.
2. Select **create a new 2 year college admission application**.
3. Search for college by region: look for the south region and select **South Texas College (McAllen)**
4. Select the **semester** you will be taking Dual Enrollment courses at South Texas College.
DEEA- *Summer II 2014* DEMSA- *Summer II 2014* DECSA- *Fall 2014* DECJA- *Fall 2014*
5. Select **corresponding major**. Then click on continue to my application.
DEEA- *Engineering* DEMSA- *Biology* DECSA- *Computer Science* DECJA- *Criminal Justice*
6. Review Biographical information (**page 1**), scroll down to the bottom of the page and select **save changes**.
7. On Educational background (**page 2**) type in your high school name.
 - Perform high school name search. Select your high school, and click on return to the application form.
 - Type your expected graduation month and year
 - Answer questions 1 and 2 (your answers should be NO to both), and skip questions 3 and 4
 - Scroll to the bottom of the page and click **save changes**
8. Educational Background (**page 3**) :
Question 1: NO Question 2: High School Graduate Question 3: Earn Associate's Degree
Click Save Changes at the bottom of the page
9. Residency information (**page 4**) select NO for question 1.
 - Click **save and continue to next question**
 - Residency Information (continued): answer three questions
 - Click **save and continue to next question**
 - Review residency information and click **save and continue**
10. Custom Questions (**page 5**)
 - Transcript Waiver Form: **select I acknowledge and save, acknowledge question**
 - Information for Prospective Student: **read and click on save, acknowledge question**
 - **save and complete this page**
11. Certification of Information: **read and check off the three boxes**. Click **save** and proceed to application submission.
12. Click **submit application now**
13. You will find your application ID # in **GREEN** letters: write this number down for future reference.

STC Application ID#: _____
(Provide this number on your Dual Enrollment Academies application)

14. You're done! Click **Log Off** on the top center of the page.

John Doe

111 N. 11th E. St. • City, State, Zip Code • 956/111-111

E-mail: sample_email@yahoo.com

Student Profile

- Goal-oriented student with significant leadership experience in school and community activities.
- Strong leader motivated to acquire and improve technology and communication skills.
- Productive, punctual worker with solid time-management skills.
- Excellent communicator with attentive listening and effective presentation and speaking skills.
- Exceptional team worker and problem-solver with solid organizational skills.

Highlights of Experience and Accomplishments

Leadership/Teamwork

- Participated in Future Business Leaders of America, competing in FBLA State Competition.
- Functioned as Class Secretary (Grades 9 and 10).
- Performed and competed in One Act Play Competition.
- Participated and competed in highschool football (Grades 9,10,11,12).

Community Activities

- Participated and competed in 4-H Livestock Showmanship and Judging Competition, Buffalo County Fair (Grades 9,10,11,12).
- Participated in Church Youth Group (Grades 9,10,11,12)
- Actively volunteered as Church Usher (9,10,11,12).
- Volunteered and Organized Highway Trash Pickup Project (Grades 10,11).
- Coached Summer Little League Baseball (Grades 11,12).

Awards and Honors

- Member of National Honor Society (Grades 10,11,12).
- Honorable Mention All Area Defensive D-1 Football Team, Kearney Hub Newspaper (Grade 12).
- State D-1 Basketball Tournament Qualifier (Grade 12).

Specialized Skills

- Proficient in Appleworks 6, Microsoft Office 2000 software.
- Advanced Skills in Web Page Development using Claris Page Maker software.
- Operated Farm Equipment on Family Farm.
- Management Livestock on Family Farm and through 4-H Livestock Club.

Hobbies and Interests

- Sports Enthusiast.
- Horse Back Riding.
- Activities with Friends.

Character Qualities

- Honest, Hardworking, Organized
- Friendly, Motivated, Effective Team worker

Employment History

- Agricultural Production on Family Farm, Planting and Harvesting Crops, Summers and Weekends, 1996 - Present.
- Livestock Production and Livestock Management, Family Farm, Summers and Weekends, 1996 - Present

Dual Enrollment Academy Programs Teacher Recommendation Form

APPLICANT NAME: _____

DATE OF BIRTH: _____

HIGH SCHOOL: _____

This student has asked you to provide an assessment of his/her suitability as a participant in the Dual Enrollment Academy Programs. We try to admit students who have demonstrated past academic achievement and who are capable of handling a college curriculum. Please place a ✓ (check) in the appropriate column for each characteristic listed.

STUDENT CHARACTERISTICS	Outstanding	Very Good	Good	Fair	Poor	N/A
INTELLECTUAL CAPACITY: The potential of intellectual ability and understanding. Student shows potential to integrate and work successfully at the college level						
MATURITY: Personal development and ability to cope with life situations						
INTERPERSONAL RELATIONS: Ability to get along with others, rapport, cooperation, attitude toward supervision						
ANALYTICAL SKILLS: Ability to problem solve, correlate and process information, and to think critically						
JUDGMENT: Ability to evaluate a problem involving people, common sense and decisiveness						
RELIABILITY: Dependability, sense of responsibility, promptness, conscientiousness						
CLASSROOM PARTICIPATION: Verbal skills, clarity of expression, articulateness, clarity and conciseness of written expression						
LEADERSHIP: Ability to initiate, lead and/or mentor others						
ACADEMIC INTEGRITY: Honesty, trustworthiness, uprightness, virtue						
CREATIVITY: Ability to generate new and novel ideas, or approaches to problems						

Please provide additional comments on student's strengths and/or weaknesses of which you feel could impact his/her success in our academy program:

Overall Recommendation:	<input type="checkbox"/> This applicant receives my highest recommendation without reservations	<input type="checkbox"/> I recommend this applicant with confidence	<input type="checkbox"/> I recommend this applicant with reservations	<input type="checkbox"/> I would not recommend this applicant
--------------------------------	---	---	---	---

TEACHER'S PRINTED NAME/TITLE _____

TEACHER'S SIGNATURE _____

TEACHER'S E-MAIL ADDRESS _____

DATE _____

Dual Enrollment Academy Programs Teacher Recommendation Form

APPLICANT NAME: _____

DATE OF BIRTH: _____

HIGH SCHOOL: _____

This student has asked you to provide an assessment of his/her suitability as a participant in the Dual Enrollment Academy Programs. We try to admit students who have demonstrated past academic achievement and who are capable of handling a college curriculum. Please place a ✓ (check) in the appropriate column for each characteristic listed.

STUDENT CHARACTERISTICS	Outstanding	Very Good	Good	Fair	Poor	N/A
INTELLECTUAL CAPACITY: The potential of intellectual ability and understanding. Student shows potential to integrate and work successfully at the college level						
MATURITY: Personal development and ability to cope with life situations						
INTERPERSONAL RELATIONS: Ability to get along with others, rapport, cooperation, attitude toward supervision						
ANALYTICAL SKILLS: Ability to problem solve, correlate and process information, and to think critically						
JUDGMENT: Ability to evaluate a problem involving people, common sense and decisiveness						
RELIABILITY: Dependability, sense of responsibility, promptness, conscientiousness						
CLASSROOM PARTICIPATION: Verbal skills, clarity of expression, articulateness, clarity and conciseness of written expression						
LEADERSHIP: Ability to initiate, lead and/or mentor others						
ACADEMIC INTEGRITY: Honesty, trustworthiness, uprightness, virtue						
CREATIVITY: Ability to generate new and novel ideas, or approaches to problems						

Please provide additional comments on student's strengths and/or weaknesses of which you feel could impact his/her success in our academy program:

Overall Recommendation:	<input type="checkbox"/> This applicant receives my highest recommendation without reservations	<input type="checkbox"/> I recommend this applicant with confidence	<input type="checkbox"/> I recommend this applicant with reservations	<input type="checkbox"/> I would not recommend this applicant
--------------------------------	---	---	---	---

TEACHER'S PRINTED NAME/TITLE

TEACHER'S SIGNATURE

TEACHER'S E-MAIL ADDRESS

DATE

Dual Enrollment Academy Programs Teacher Recommendation Form

SCIENCE

APPLICANT NAME: _____

DATE OF BIRTH: _____

HIGH SCHOOL: _____

This student has asked you to provide an assessment of his/her suitability as a participant in the Dual Enrollment Academy Programs. We try to admit students who have demonstrated past academic achievement and who are capable of handling a college curriculum. Please place a ✓ (check) in the appropriate column for each characteristic listed.

STUDENT CHARACTERISTICS	Outstanding	Very Good	Good	Fair	Poor	N/A
INTELLECTUAL CAPACITY: The potential of intellectual ability and understanding. Student shows potential to integrate and work successfully at the college level						
MATURITY: Personal development and ability to cope with life situations						
INTERPERSONAL RELATIONS: Ability to get along with others, rapport, cooperation, attitude toward supervision						
ANALYTICAL SKILLS: Ability to problem solve, correlate and process information, and to think critically						
JUDGMENT: Ability to evaluate a problem involving people, common sense and decisiveness						
RELIABILITY: Dependability, sense of responsibility, promptness, conscientiousness						
CLASSROOM PARTICIPATION: Verbal skills, clarity of expression, articulateness, clarity and conciseness of written expression						
LEADERSHIP: Ability to initiate, lead and/or mentor others						
ACADEMIC INTEGRITY: Honesty, trustworthiness, uprightness, virtue						
CREATIVITY: Ability to generate new and novel ideas, or approaches to problems						

Please provide additional comments on student's strengths and/or weaknesses of which you feel could impact his/her success in our academy program:

Overall Recommendation:	<input type="checkbox"/> This applicant receives my highest recommendation without reservations	<input type="checkbox"/> I recommend this applicant with confidence	<input type="checkbox"/> I recommend this applicant with reservations	<input type="checkbox"/> I would not recommend this applicant
--------------------------------	---	---	---	---

TEACHER'S PRINTED NAME/TITLE _____

TEACHER'S SIGNATURE _____

TEACHER'S E-MAIL ADDRESS _____

DATE _____