**SHARYLAND HIGH SCHOOL**

**Practical Writing Class**

**2019-2020**

**Mrs. Alvarado-Sáenz**

956-580-5300 Ext. 1169/Room 149

**Conference:** 9:45-11:00 am

**Tutoring**: Tue. & Thur. 7:30-8:00 a.m.

**Remind: Mon -Sun until 9 p.m.**

**Practical Writing Objectives:**

This course will develop students’ academic skills in:

* **Reading**
  + Literary: Fiction, Poetry, Drama, & Literary Nonfiction
  + Informational: Expository, Persuasive, Procedural, & Non-Visual
* **Writing**
  + The Writing Process
  + Expository
  + Persuasive & Procedural Writing
* **Oral & Written Conventions**
  + Academic Language
  + Handwriting, Capitalization & Punctuation
  + Spelling
* **Listening, Speaking, Writing, and Reading** 
  + Individual & Teamwork

**Evaluation Methods and Grading Criteria:**

**60% -Major Grades**: This includes tests, research paper(s), major projects, essays, & benchmarks

**40% -Minor Grades**: This includes homework, daily exercises, quizzes and in-class checks

**Late Work**:

All students will be given 3 additional days to make up a major assignment if late (with a progressive grade penalty of 10 points per day).

**Classroom Rules and Procedures:**

* -Upon arriving to class every day, students will sit in their assigned seats and begin the daily

assignment, which will be listed on the board.

* -Students will maintain respect for the teacher, as well as fellow classmates, at all times.
* -No food or drinks (Water is ok).
* -Students will raise their hands to speak in class.
* -Keep classroom neat and clean.
* -Bring all materials to class.
* -No Cell Phones!!
* **-ALWAYS** do your **BEST**!

**Absences**:

Students with an EXCUSED absence (including off-campus suspension) will have the opportunity to make up missed work at the rate of one day for one day missed, with a maximum of five days. Students who are absent but had prior notice of a major or minor assignment must complete the assignment on the first day back to school. Student will receive a zero for any major or minor assignment not made up within the allotted time. Students with an UNEXCUSED absence may not make up missed work.

**Group Work:**

Learning will be a collaborative effort in this classroom. I expect you to respect your fellow classmates.You will disagree with one another from time to time, but it is important to respect the opinions of others at ALL times. **Disrespect is unacceptable**.

**Classroom Policies on all Writing Assignments:**

Many of our writing assignment in this class will be shared with your peers through writing workshops or in-class activities. This means that your classmates will be reading your writing. Be conscious of the subject matter in your writing. ALL writing assignments are to be written legibly or typed in Times New Roman, 12 pt. font and double spaced.You may at times be required to submit your work into Turnitin.com for authenticity.

**Parents of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**English \_\_\_\_ CP/ Pre AP \_\_\_\_\_\_\_block.**

**Materials: \_\_\_\_\_\_\_ REMIND: \_\_\_\_\_\_\_ /Meet the Teacher Night:\_\_\_\_\_\_**

**DOCUMENTS SENT TO PARENTS**

**2019-2020**

I have received, signed, and returned the following documents:

|  |  |  |
| --- | --- | --- |
| **Document** | Circle One | **Initials** |
| 1. Syllabus | **Yes No** |  |
| 2. Letter to Parents w/ rules and grading policies | **Yes No** |  |
| 3. Pre-AP Course Agreement | **Yes No** |  |

**I can always be reached at (phone numbers):**

**Home: \_\_\_\_\_\_\_\_\_\_\_\_ Work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

